## Step 4b (advanced): Embedding images into subpage text

This function is used for adding images into your text, for example when you want to add a graph to illustrate a point in your subpage.

- 1. Go to where you want your image to be added. Wherever your curser is, equals the place the image will be added.
- 2. Select Add media, this will take you to the media library.



- 3. Select your image or upload a new one (refer to Step 2- Upload images to the media library)
- 4. Click insert into page.
- 5. The image will appear in your text.

6. Click on the image to show the edit image button.

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7. Your image can be resized or aligned as needed.



8. Once complete click update.