Step 5: Create buttons to provide more report information

Buttons can be created to provide more information about the report. Common buttons are methodology, scope or publication information. Buttons appear on the report page as blue boxes below the background, key findings etc.



- 1. Create a new Publication (refer to previous steps) which contains the information you want to display in your button. Link it to the parent publication. Note the title, will be the text displayed on the button. There is no need to assign a feature image.
- 2. In the parent page, scroll down to Layout, subreport (where the background, conclusions etc have been linked)

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Layout	Layout			1
1. Subreport				
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		findings or Recommendations)		Release date *
	Step 2 (Background, Conclusion, Key REPOR findings or Recommendations)	Step 2: Conclusion		7 Oct 2013
	Step 2: Conclusion REPO	Step 2: Key findings	REPORTS	
	Step 2: Key findings REPO	Step 2: Recommendations	Subreport	Featured Image
	Step 2: Recommendations REPO	RTS	Additional Information	
			Related reports	
			Add Row	
Report options				
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3. Click on Add Row and select Buttons

4. Add the new subreport as a button.