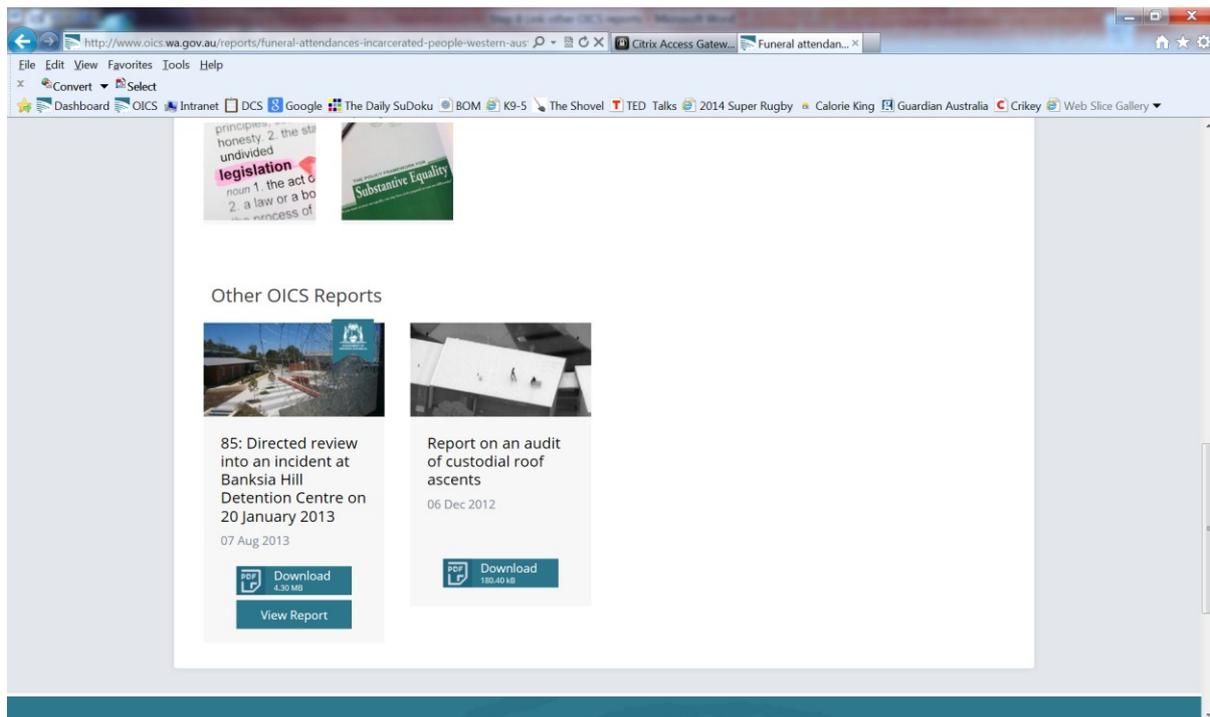


Step 8: Link other OICS reports

All our reports can be filtered by year, facility or type of publication (ie inspection, review). These filters are set on the parent page during step 1.

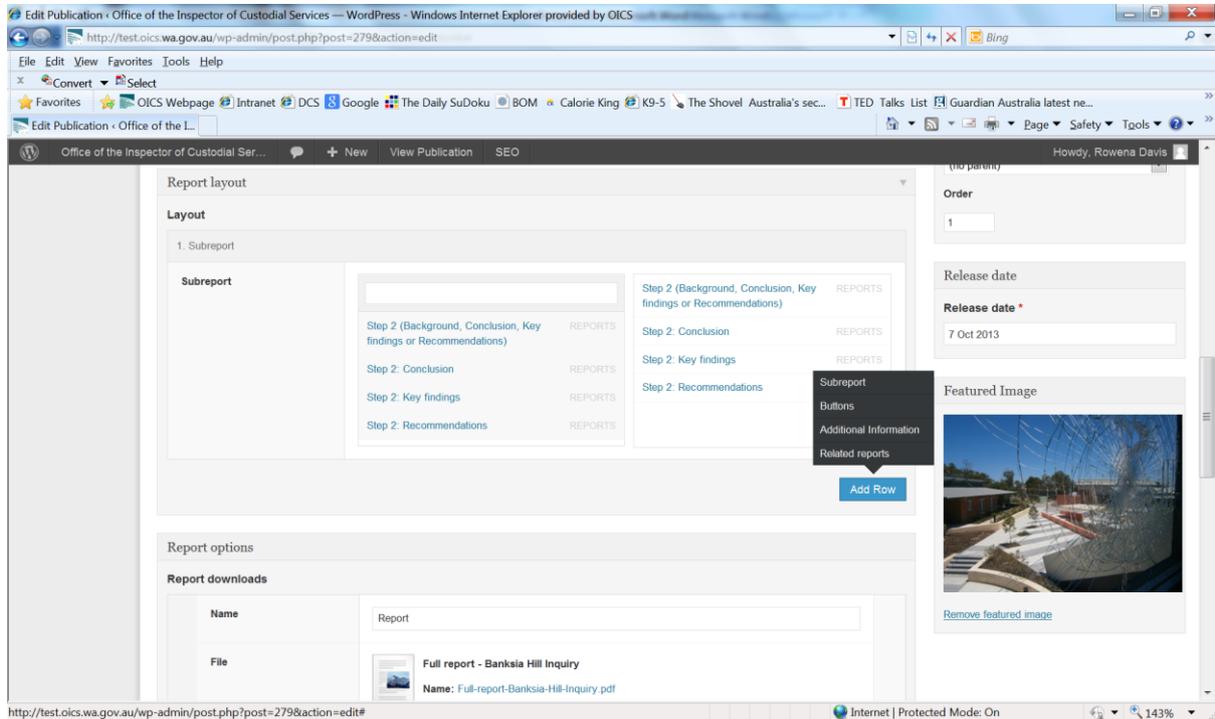
However you also have the capacity to specifically link other reports, which may be relevant to the report you are uploading. In particular if there are follow up themes. The number of report links via this method is unlimited, but should be restricted to strongly linked themes only. The links appear at the bottom of the page under 'Other OICS reports'.



Only reports that have already been uploaded can be linked.

To link your report to other OICS reports

1. In the parent page, scroll down to Layout, subreport (where the background, conclusions etc have been linked)
2. Click on Add Row and select Related reports



3. Select the report from those uploaded to the website (please note if the report has yet to be uploaded it will not be available for linking to your parent page.)